

Dok.nr.:	M-I-012-01	Version:	3	Dok. ansvarlig:	Idar Simonsen
Dok. type:	08. Info. dok.	Rev. dato:	04.07.2024	Godkjent av:	John Roald Lohne

Code of Conduct

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Declaration of Compliance

for Suppliers to Mecan

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Code of Conduct

Mecan is committed to conducting business in an ethical and responsible manner. We expect the same commitment from our suppliers, who play a critical role in our supply chain and contribute to our success. This document outlines the ethical standards and expectations we have for our suppliers.

Ethical Business Practices

Suppliers must conduct their business with integrity and honesty, avoiding any form of corruption, bribery, or unethical behavior. They must also ensure that their employees, agents, and subcontractors adhere to these principles.

Labour and Human Rights

Suppliers must respect the human rights of their employees and provide a safe, healthy, and fair working environment. This includes complying with local labour laws, providing fair wages and benefits, ensuring safe working conditions, and prohibiting any form of discrimination, harassment, or forced labour.

Environmental Responsibility

Suppliers must operate in an environmentally responsible manner, comply with all applicable environmental laws and regulations, and strive to minimize their environmental impact. This includes conserving resources, reducing waste and emissions, and promoting sustainable practices.

Health and Safety

Suppliers must prioritize the health **and** safety of their employees and visitors. They must provide a safe working environment, implement appropriate safety measures, and regularly review and update their health and safety policies and procedures.

Quality and Product Safety

Suppliers must provide products and services that meet agreed-upon quality standards, are safe for their intended use, and comply with all applicable laws and regulations. They must also maintain appropriate quality management systems and certifications to ensure continuous improvement and compliance with industry standards.

Confidentiality and Intellectual Property

Suppliers must protect the confidential and proprietary information of Mecan and its customers and use it only for the purpose for which it was provided. They must also respect the intellectual property rights of others and not engage in any unauthorized use or disclosure of intellectual property.

Social Responsibility

Suppliers are encouraged to contribute positively to the communities in which they operate and demonstrate social responsibility. This may include supporting local charities, engaging in community development initiatives, and promoting diversity and inclusion.

Transparency and Reporting

Suppliers must be transparent in their business operations, provide accurate and complete information to Mecan, and promptly report any known or suspected violations of this Code of Conduct.

Code of Conduct and Declaration Of Compliance



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Data Protection & Privacy

Suppliers must process personal data in accordance with applicable laws and agreements with Mecan. Personal data shall be processed fairly and carefully. Suppliers must also comply with applicable cybersecurity laws and regulations, taking proactive measures to ensure the security of provided products, systems, and services. Suppliers must inform Mecan without undue delay about cybersecurity incidents impacting Mecan or products and services provided by the suppliers.

Fair Competition

Suppliers must strive for fair competition and comply with applicable competition laws. Suppliers must refrain from activities that might hinder fair competition, such as sharing price information or market shares with competitors.

Conflicts of Interest

Suppliers must avoid situations where a conflict of interest with Mecan might arise. They must inform Mecan of potential or actual conflicts of interest.

International Trade

Suppliers must comply with all applicable national and international trade restrictions and embargoes, as well as all applicable export and import laws and customs regulations.

Monitoring and Auditing

Suppliers must continuously monitor and document their compliance with this Code and applicable laws and regulations. Mecan reserves the right to verify suppliers' compliance with this Code through audits.

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Declaration of Compliance

The Vendor hereby represents, warrants, and certifies to Purchaser as follows:

1. The Supplier has received a copy of, and been informed about, Mecan's Code of Conduct. The Supplier is familiar with, understands, and complies with the provisions of the OECD Convention, the UK Bribery Act, and the U.S. Foreign Corrupt Practices Act.
2. The Supplier is familiar with, understands, and complies with the provisions of the anti-bribery and anti-corruption laws of the countries in which it conducts business. The Supplier commits to uphold these standards in all dealings and transactions associated with Mecan, ensuring full compliance with such legislation across all operations.
3. The Supplier will not offer, arrange for, or pay, either directly or indirectly, anything of value to a Government Official, political party, or a candidate for political office with the intent of inducing a Government Official to perform or fail to perform their official duties to assist the Supplier or Mecan in obtaining or retaining business, or in securing any improper advantage in connection with the deliveries to Mecan.
4. The Supplier declares that neither it, nor any of its executives or employees, nor its affiliates are under current criminal investigation or have been subject to any civil or criminal enforcement actions, at home or abroad, for improper conduct relating to bribery, corruption, or violation of the laws governing business corporate entities.
5. The Supplier agrees that if at any time the representations, warranties, and certifications herein, are no longer accurate and complete, the Supplier will immediately notify Purchaser and provide a supplementary report detailing such change.

This document is digitally signed.